

Ministry of Education

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Ministère de l'Éducation

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May 4, 2011

Mr. Anchuan Jiang
Ontario International College
4580 Dufferin Street, Suite 600
Toronto, Ontario M3H 5Y2

Dear Mr. Jiang,

The Private School Inspection Report related to the secondary school courses offered for credit by your school during the 2010-2011 school year is attached. The report provides an assessment of your school's compliance with Ministry of Education policies and confirms your authority to grant credits towards the Ontario Secondary School Diploma.

If you have any questions about the report, please contact Nancy Gilbert of the Toronto and Area Regional Office at 416-325-2633.

Sincerely,

A handwritten signature in black ink that reads "Anthony Di Lena".

Anthony Di Lena
Coordinator, Private Schools and Attendance Unit

cc: Nancy Gilbert, Toronto and Area Regional Office

**MINISTRY OF EDUCATION
PRIVATE SCHOOL INSPECTION REPORT
2010-2011**

The purpose of the Ministry of Education's inspection of a private school is to ascertain whether the instruction in secondary school courses being delivered is in compliance with Ministry of Education requirements. The structure of the courses, the delivery of the curriculum expectations, the assessment and evaluation strategies and the work of the students must be congruent with *Ontario Secondary Schools, Grades 9 to 12, 1999, Education Policy and Program Update to April 30, 2010, curriculum documents, Growing Success, 2010, Ontario Student Record Guideline, 2000, Ontario Student Transcript Manual, 2010, and applicable Policy/Program Memoranda.*

The Ministry of Education's inspection report is based on evidence gathered through the review of pre-inspection materials and on-site discussions with the principal and other school staff. Information is also gathered through observations during classroom visits, review of samples of students' work, examination of school policies/procedures, and the examination of school records.

School	Ontario International College		School BSID #	666777
Address	4580 Dufferin St. Suite 600 Toronto ON M3H 5Y2			
Principal	Anchuan Jiang			
Phone	446-239-1888			
E-Mail	adm@oicedu.ca		Web Site	www.oicedu.ca
Number of Credit Courses Taught:				
	Grade 9	0	Grade 10	0
	Grade 11	5	Grade 12	15
Total Student Enrolment in Credit Courses:				
	Grade 9	0	Grade 10	0
	Grade 11	5	Grade 12	80
Date(s) of Previous Inspection	March 31, 2009			
Previous Inspecting Supervisory Officer(s)	R.C. Shelswell			
Date(s) of Inspection	February 16, 2011			
Inspecting Supervisory Officer(s)	Jim Watt			

School Description:

Ontario International College operates primarily for VISA students and offers courses at the grade 11 and 12 level. Most teachers are fully certified.

SECTION: 1**Follow-up From Previous Inspection Report**

<i>Item</i>	<i>Addressed "X"</i>	<i>Not Addressed "X"</i>	<i>Does Not Apply "X"</i>	<i>Comments</i>
The following Issue(s) was/were identified in the previous inspection report: 1. Course outlines-need for a common template showing units that add up to 110 hrs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. OSR folder-must complete retirement information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Documentation files should be used where required	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. OST-must be issued for a student	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
The following Recommendation(s) was/were identified in the previous inspection report: 1. N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

SECTION:2**School Policies, Practices, Procedures, and Record Keeping**

<i>Criteria</i>	<i>Compliance</i>			<i>Implementation</i>	<i>Comments</i>
	<i>Yes</i>	<i>No</i>	<i>N/A</i>		
Course Calendar The Course Calendar contains complete, detailed, accurate, and up-to-date information about diploma requirements and the programs and courses offered by the school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	There is still work to be done on this document. It contains errors and inaccuracies. A fresh edit and revision is essential. eg. references to "TIC", add "Computer Studies" as an additional option for a compulsory credit.

Criteria	Compliance			Implementation	Comments
	Yes	No	N/A		
Community Involvement The school establishes a procedure for completing the community involvement requirement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Students are provided with information and forms about the activities that are approved and the activities that are ineligible.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The school indicates on the OST that the student has completed the community involvement requirement.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Provincial Secondary School Literacy Requirement The school establishes a procedure for the OSSLT to include, if applicable, accommodations, deferrals and exemptions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The school establishes a procedure for offering the OSSLC.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The school records the completion of the Provincial Secondary School Literacy Requirement on the OST.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Substitutions There is an established procedure for the substitution of compulsory courses.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	Has not been used as substitutions are not encouraged.
There is appropriate documentation in the OSR for substitutions of compulsory courses.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input checked="" type="checkbox"/> Seldom or Not at All	
Substitutions are indicated with an "x" on the OST.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input checked="" type="checkbox"/> Seldom or Not at All	
“Reach Ahead” Credits There is an established procedure for the supervision of elementary students who take secondary “reach ahead” courses.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
There is appropriate documentation in the OSR for elementary students who have reached ahead to take secondary courses.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	

Criteria	Compliance			Implementation	Comments
	Yes	No	N/A		
Prerequisite There is an established procedure for waiving prerequisites.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
There is appropriate documentation in the OSR when prerequisites are waived.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Attendance There is an established policy regarding student attendance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
There is an established procedure for recording student absences.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
PLAR There is an established procedure for awarding credit equivalencies.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
There is a copy of the equivalency assessment in the OSR.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
There is an established procedure for students who wish to challenge courses.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
There is documentation of the challenge process in the OSR.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Cooperative Education Cooperative education and work experience programs are developed and implemented in accordance with ministry policy stated in <i>Cooperative Education and Other Forms of Experiential Learning, 2000</i> .	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Courses Earned Through Other Means (Alternative Ways of Earning Credits) 1. a) There is an established procedure for courses earned through the Independent Learning Centre.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	

Criteria	Compliance			Implementation	Comments
	Yes	No	N/A		
b) There is an established procedure for earning courses through distance education.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
c) There is an established procedure for offering courses through independent study.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
d) There is an established procedure for offering courses through private study.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
2. Records for independent study and/or private study show evidence that student work is assessed and evaluated according to the overall curriculum expectations.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
3. Records for independent study and/or private study show evidence that the scheduled instructional time for courses corresponds to the course outline.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Outlines of Courses of Study Outlines of the courses of study include at least the information as per OSS 7.1.1.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The school retains on file up-to-date copies of the outlines of all of courses of study for courses offered at the school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	Several course outlines are in need of immediate revision. SBI3U-no overall course expectations. SCH3U-no overall expectations. CHI4U-serious omissions French/English-Citizenship/Heritage AVI4M-not current (2010-revised)
Outlines of courses of study are available at the school for parents and students to examine.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Music Certificates Music Certificates accepted for credit are on file.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Appropriate notation of the credit toward the OSSD is noted on the OST.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	

Criteria	Compliance			Implementation	Comments
	Yes	No	N/A		
Hours for Credits. All full-credit courses are scheduled for a minimum of 110 hours and all half-credit courses are scheduled for a minimum of 55 hours as documented on the school's timetable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	A timetable audit was conducted and found to be in compliance with the required 110 hours.
Locally Developed Course There is documentation of Ministry of Education approval of locally developed courses.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
SECTION: 3					
Classroom Evidence: Instruction of Curriculum Expectations, Assessment and Evaluation of Student Achievement					
All curriculum expectations set out in the curriculum policy documents must be accounted for in instruction. (<i>Growing Success</i> , page 38)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	There is a need for the staff to become familiar with the "Growing Success" document and implement it accordingly.
Online courses demonstrate evidence of ongoing interaction between teacher and students in an on-line learning environment.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Assessment is based on evidence of student achievement of the provincial curriculum expectations. (<i>Growing Success</i> , page 28)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Student learning is assessed and evaluated in a balanced manner with respect to the four categories of the achievement chart. (<i>Growing Success</i> , page 17)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Evaluation is based on assessment of learning that provides evidence of student achievement at strategic times throughout the course. (<i>Growing Success</i> , page 38)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Evidence of student achievement for evaluation is collected over time from three different sources - observations, conversations, and student products (<i>Growing Success</i> , page 39)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	

Criteria	Compliance			Implementation	Comments
	Yes	No	N/A		
Evaluation focuses on students' achievement of the overall expectations. A student's achievement of the overall expectations is evaluated on the basis of his/her achievement of related specific expectations. (<i>Growing Success</i> , page 38)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input checked="" type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Assessment <i>for</i> learning and assessment <i>as</i> learning support students in understanding the success criteria used to assess their learning as well as what evidence of learning they will provide to demonstrate their knowledge and skills. The success criteria are used to develop an assessment tool such as a checklist, a rubric, or an exit card, etc. (<i>Growing Success</i> , pages 28, 29 and 33)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Assessment, evaluation, and reporting are ongoing, varied in nature, administered over a period of time to provide multiple opportunities for students to demonstrate the full range of their learning. (<i>Growing Success</i> , page 6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	I met with a representative group of students to gain their perceptions on how they are assessed and evaluated for course grading.
To the extent possible, the evaluation of learning skills and work habits, apart from any that may be included as part of a curriculum expectation, in a subject or course, are not considered in the determination of a student's grades. (<i>Growing Success</i> , pages 10 and 45)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
70 % of the final grade is based on evaluation conducted throughout the course, reflecting the student's most consistent level of achievement throughout the course with special consideration given to more recent evidence of achievement. (<i>Growing Success</i> , page 41)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
30% of the final grade is based on a final evaluation administered at or toward the end of the course. (<i>Growing Success</i> , page 41)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	

Criteria	Compliance			Implementation	Comments
	Yes	No	N/A		
30 % of the grade (final evaluation) is based on evidence from one or a combination of the following: an examination, a performance, an essay, and/or another method of evaluation suitable to the course content.(<i>Growing Success</i> , page 41)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The final evaluation allows the student an opportunity to demonstrate comprehensive achievement of the overall expectations for the course. (<i>Growing Success</i> , page 41)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The school's policies relating to "Cheating and Plagiarism" are in compliance with <i>Growing Success, 2010</i> , pages 42 and 43.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	These two issues are not addressed in the school policies. In accordance with the contest of the "Growing success" document this issue should be addressed-see pages 42,43 and 44.
The school's policies relating to "Late and Missed Assignments" are in compliance with <i>Growing Success, 2010</i> , page 44.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
SECTION: 4					
School Record Keeping: Ontario Student Record (OSR)					
The school has a policy on the establishment, maintenance, retention, transfer and disposal of a record in compliance with the <i>OSR Guideline, 2000</i> .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The materials in the OSR are collected and stored in accordance with the policies in the OSR Guideline, 2000 and the policies established by the school.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The security of the OSR is ensured.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Information is recorded correctly on all sections of the OSR folder.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
A report card is filed in the OSR folder for each student who has been enrolled in the school.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	

<i>Criteria</i>	<i>Compliance</i>			<i>Implementation</i>	<i>Comments</i>
	<i>Yes</i>	<i>No</i>	<i>N/A</i>		
When a Documentation File is required it is kept in the OSR folder.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The office index cards are maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
Where the school maintains the OSR, the school initiates, maintains, issues, and stores an OST for every student enrolled in accordance with the <i>OST Manual, 2010</i> .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
The OST is a cumulative and continuous record of a student's completion of courses.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	
A hard copy of the OST for every student who has retired or graduated is filed in the OSR.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> All or Most of the Time <input type="checkbox"/> Sometimes <input type="checkbox"/> Seldom or Not at All	

**SECTION: 5
Statistical Reporting**

ITEM	Addressed "X"	Not Addressed "X"	Does Not Apply "X"	Comments
The school, as of the end of the 2009-2010 school year, is current in its requirement to submit its statistical reports for October 2009 and March 2010 to the Ministry. (<i>Education Act, s.5</i>)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

RECOMMENDATIONS

- Professional development should be provided for Staff in the important area of Assessment and Evaluation. The "Growing Success" document should be central in that exercise.

ISSUE(S)	RESOLUTION
<ol style="list-style-type: none"> Some Course outlines are not current and complete SBI3U, SCH3U, CHI4U, AVI4M. Course Calendar should be reviewed and revised to correct inaccurate information eg. TIC, Computer Studies, as a credit option. No policies exist to deal with cheating, plagiarism, missed and/or late assignments. 	<ol style="list-style-type: none"> Undertake to correct these outlines immediately. Undertake to make these revisions to the School Calendar ASAP. Refer to the "Growing Success" document-pages 42-44 and develop and implement policies as required.

AUTHORIZATION TO GRANT CREDITS

<input checked="" type="checkbox"/>	The Principal is authorized to grant credits.
<input type="checkbox"/>	The Principal is not authorized to grant credits.

NEXT INSPECTION

Based on the evidence from this inspection, the next inspection is scheduled for:	<input type="checkbox"/>	The Same School Year: 2010-2011	<input type="checkbox"/>	The Next School Year: 2011-2012	<input checked="" type="checkbox"/>	In Two Years: 2012-2013
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